

NAYAGARH KALAPARISAD CHILD CARE INSTITUTION

At-Panipoila, Po-Balugaon, Ps/Dist-Nayagarh, Pin-752070

ADVERTISEMENT

Adv No-CCI/NKP/32/783/2023

Date-15/07/2023

Application are invited from the eligible candidates for different posts in **Nayagarh Kalaparisd Child Care Institution, At-Panipoila, Po-Balugaion, Ps/Dist-Nayagarh** following the process of engagement as laid down in the Resolution no-10102-WCD-CW-MISC-0023-2020, Dt-15.09.2020 now subsumed in Mission Vatsalya scheme issued by the Women & Child Development Department, Govt of Odisha.

1. VACANCY POSITION:

Sl No	Name of the Post	Eligibility Criteria	No of Posts	Experience	Remuneration
1	Counsellor	Graduate in Social Work / Sociology / Psychology / Public Health / Counselling from a recognized University OR P.G. Diploma in Counselling and Communication.	01	At least 01 year of working experience with the Govt/NGO preferably in the field of Women & Child Development Proficiency in Computer	23,170 /- Per Month
2	PT Instructor cum Yoga Trainer	BA. B.P.Ed from a recognized College	01	N/A	10,000 /- Per Month
3	Housekeeper	Under Matric (8 th – 10 th)	01	N/A	7,944 /- Per Month

2. AGE LIMIT:

- The candidate must not be below 21 (Twenty-One) years of age and not above 45 (Forty-five) years of age as on 1st January 2023 and there shall be no upper age relaxation.
- Date of Birth entered in the high school certificate or equipment certificate issued by the School/Board/Council will only be accepted by the Selection Committee.

3. HOW TO APPLY:

- Candidates must apply online through the website www.nayagarhkalaparisd.org.
- Application received through any other mode would not be accepted and summarily rejected.
- The candidates are advised to submit the online application from well in advance without waiting for the closing date to avoid last hour rush.
- After submission of online application, the candidates are requested to send a hard copy of same application & its enclosure for the post of Nayagarh Kalaparisd Child Care Institution to the Secretary Nayagarh Kalaparisd Child Care Institution, At-Panipoila, Po-Balugaon, Ps/Dist-Nayagarh, Pin-752070 through Speed Post/Registered Post/Courier only on or before dt-10/08/2023 (5.00 P.M).
- The candidates who are interest to apply for more than one post then should make separate application against each post super scribing the post applied for on top of the envelope.
- Any applications received after the due date shall be rejected. The under signed is not responsible for any delay and authority may cancel the advertisement without any reason thereof.

4. CERTIFICATES/DOCUMENTS TO BE ATTACHED WITH THE APPLICATION FORM:

- Self-attested Photocopy of HSC, +2, Graduation, Post graduation or any other professional qualification certificate and Mark Sheet.

- b) One recent self-attested color photograph should be affixed to the application.
- c) Certificate of experience issued from previous employer, as applicable for the post.
- d) Self-declaration regarding noninvolvement in any criminal activities especially child related offences.
- e) No Objection Certificate from the employer.

5. OTHER ELIGIBILITY CONDITIONS:

- a) The candidate must be a citizen of India.
- b) He/She must be good character and of sound health and free from any organic defect and physical infirmity.
- c) He/She must be able to speak, read and write Odia fluently and must have passed an examination in Odia language equivalent to that of middle school standard.
- d) He/She must not more than one spouse living.

6. GROUNDS OF REJECTION OF APPLICATION:

Applications of candidates will be rejected by the selection committee on any of the following grounds:

- a) Any application received after due date and time will be summarily rejected.
- b) Un-superscribed application.
- c) Non submission of online application.
- d) Non submission of self-attested photocopy documents/certificate/along with the online printout application.
- e) Not coming within the age limit as mentioned in para-2 of advertisement.
- f) Not having requisite qualification as provided under para-1 of advertisement.
- g) Submission of wrong information/false information about qualification/age etc.
- h) Any other ground as per the decision of the selection committee.

7. SELECTION PROCEDURE:

- a) The selection of the candidates shall be made by the selection committee constituted as per the resolution vide No-10102-ECD-CW-MISC-0023-2020, Dated-15.09.2020 of Women & Child Development Department, Govt. of Odisha.
- b) The recruitment shall be on the basis of career marking as per weight-age assigned below or the selection committee decides as think fit and proper.

Weight-age of Marks:

Sl No	Qualification	Weightage
1	Secondary	10
2	Higher Secondary	15
3	Graduation	25
4	Post-Graduation	30
5	Any other professional course/ Training related to child rights and its protection or MPhil, PhD etc.	10
6	Work Experience related to child rights and its protection	10
	Total	100

- c) The merit list shall be drawn up on the basis of weighted percentage of marks obtained in all the 6 categories mentioned in the table above. In case more than one candidate has equal marks, the candidate with past experience in this regard shall be final.
- d) The Selection Committee shall make and recommended the name of 5 candidates for each position in order of performance to the Governing Body/Management of the institution for appointment against vacant positions. The candidates scoring the highest marks will be called for a verification of certificates prior to issue of appointment order. The panel list will be valid for 1 year from the date of finalization.
- e) The Secretary of the Child Care Institution will be the authority to issue the engagement order to the staff.

8. OTHER TERMS AND CONDITIONS:

- a) All the posts are purely temporary, time bound and co-terminus with the duration of the scheme and performance based.
- b) No objection certificate from the employer is preferred if already in the service elsewhere.
- c) The undersigned reserves the right to cancel any or all the applications without assigning any reason thereof.
- d) The panel list of the candidates will be valid for one year from the date of finalization.
- e) The appointment will not confer any right/ claim/ entitlement for appointment on regular basis in future.

9. CLOSING DATES:

The website for online application and submission shall be available in the CCI website www.nayagarhkalaparisad.org from **Dt-17/07/2023 to Dt-31/07/2023 (11.59 PM)** and last date for receiving hard copy of the application along with all documents is **10/08/2023**


15.07.23
Secretary
Nayagarh Kalaparisad
NAYAGARH KALAPARISAD
PANIPOILA NAYAGARH